

Building Security After-Hour Procedures

All entry doors will remain locked. Anyone authorized to enter will be given the door code.

The following doors are coded:

- **Front Door:** The keypad is located on the right-hand side as you approach the door
- **East Stairwell Door:** The keypad is located on the right-hand side as you approach the door
- **West Service Entry Door:** The keypad is located on the wall to your right (by the single door to the maintenance area) as you approach the service entry doors
- **Indoor Pool Door:** To get into the indoor pool during lock down hours, there is a **red “exit” button** on your left-hand side as you approach the pool door. You need to push this “exit” button for the indoor pool door to unlock allowing you to enter the pool area. To regain entry back into the building, the keypad is located on the right-hand side as you approach the door
- **Fitness Center Door:** The code to the fitness center is 2093* and must be used to gain access. To exit the fitness center you must wave your hand over the black and green button and the door lock will release

Door codes are set for owners and guests. These codes will be changed from time to time and owners will be given advanced notice when this is necessary. **Please do NOT give the owner code out to any guests or rental companies.**

Effective March 9, 2020, codes will be as follows:

Owner Code 9300

Guest Code 2050

Emergency Numbers

Guests forgetting the Guest Code or having lost their key should call the owner or rental company they rented through, **NOT** the after-hours emergency number. The Association does not provide access to units after hours.

The after-hours emergency number should be used to notify maintenance staff of critical or emergency situations **ONLY**. Such situations would include active water leaks, major electrical problems, elevator problems, fire, etc. Such notification should occur only after 911 has been contacted, as appropriate.